

Body: Council

Date: 27 May 2015

Subject: Amendments to the Scheme of Delegations to Officers

Report Of: Senior Head of Corporate Development and Governance

Ward(s) All

Purpose To ask Council to formally approve the updated Officers Scheme of Delegations as appended.

Recommendation: That Council formally approve the amended Scheme of Delegations, and authorise said Senior Head to publish the updated Scheme in the Council's Constitution.

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1.0 Introduction

- 1.1 The Council's Scheme of Delegations to Officers forms part of Eastbourne Borough Council's Constitution. It constitutes the detailed arrangements which this authority has put into place for discharging its powers through the actions of appropriate officers, acting in accordance both with the law and with the authority's policies and procedures.
- 1.2 The Scheme is reviewed annually to ensure that it keeps pace both with changes in the law relating to the authority's powers and functions and also with changes to the structure of the organisation. The objective is to ensure the effective and lawful discharge of the authority's functions via a system of sub delegations which sit underneath it.

2.0 Amendments made necessary as a result of changes to the staff structure of the organisation and the apportionment of responsibilities thereunder

- 2.1 Members will be aware of the review of the Corporate Management Team which formed part of phase 2. This resulted in the roles which make up the senior management team being reviewed and a number of adjustments made, effective from December 2014. Details of those new roles and the responsibilities which sit under them were agreed by a Council-appointed staff panel at the end of last year. This amended Scheme of Delegations has been amended to reflect those changes.
- 2.2 The afore-mentioned Council Panel agreed at the same time that the Senior Head of Corporate Development and Governance should assume the

statutory role of Monitoring Officer from 1 April 2015, a decision having been made to retain that function 'in-house' when the Legal Services team transferred to Lewes District Council to be delivered via a shared service. The designation is subject to a separate report on this agenda from the Chief Executive, although this amended Scheme anticipates the proposed new designation.

3.0 Other updates to the Scheme

3.1 The updated Scheme appended here incorporates other additional amendments which are recommended to annual Council as a result either of changes to the law, or to introduce additional clarity to the scheme.

4.0 Consultation

4.1 None

5.0 Resource Implications

5.1 None

6.0 Other Implications

6.1 None

7.0 Summary of Options

7.1 Council is invited to agree the recommendation.

8.0 Conclusion

8.1 Council is recommended to approve the amended Scheme.

Peter Finnis
Senior Head of Corporate Development and Governance

Background Papers:

The Background Papers used in compiling this report were as follows:

The Reports to Council of May and September 2014

The Council's Constitution and associated documents

To inspect or obtain copies of background papers please refer to the contact officer listed above.